

18 August 2004

Dear Councillor

**RISK MANAGEMENT STEERING GROUP**

A meeting of the Risk Management Steering Group will be held in the Committee Room at the Council Offices, London Road, Saffron Walden, on Tuesday 24 August 2004 at 2.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A  
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 22 June 2004 (page 79 in Minute Book).
- 3 Business arising.
- 4 ZMMS Report.
- 5 Future Work Programme.
- 6 Date of next meeting (October 2004).
- 7 Any other items which the Chairman considers to be urgent.

To: Councillors R J Copping and A J Ketteridge

Also to: R Chamberlain, S Baker, N Harris, S Martin, J Mitchell, M Perry and  
M T Purkiss

Lead Officer: Michael Perry  
Mick Purkiss